

## ***ELDAAG Student Travel Subsidy Policy***

The East Lakes Division AAG (ELDAAG) provides a student travel expenses **matching** subsidy to member Departments or Programs (NOT individuals) from within the region when students register for and attend our regional meetings. This policy is designed to leverage departmental monies in support of students attending our meetings.

The subsidy is administered by the ELDAAG Treasurer, not the host institution, and the subsidy is a maximum of \$30 per student.

The ELDAAG Executive maintains the right to limit the total amount of travel subsidies provided for each annual conference.

Approval is contingent on a letter from each department chair explaining their department's contribution to the students' travel expenses. The letter should also provide a list of the names of students planning to attend. The Executive Committee in conjunction with the host institution will confirm that these students attended the meeting.

**THIS LETTER MUST BE SENT TO THE ELDAAG TREASURER IN ADVANCE OF THE MEETING.**

Payments will be made after the meeting is over. This subsidy is available to schools from within the East Lakes AAG ONLY.

Because of the virtual zero travel costs, the host institution is traditionally excluded from this subsidy.

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